



## ST. THOMAS LIBRARY ONLINE TUTORIAL

### YES, THE ST. THOMAS LIBRARY IS ONLINE!!

I have been cataloging books that were in the parlor, the adult reading room, and sundry closets around the church. All completed cataloging is now online – 766 books, but lots more to catalog! You can view our catalog from home, on vacation, Starbucks or anywhere there is a computer! If you need more information, contact me at <mailto:hurleyhelen@cinci.rr.com>. Thanks so much to Larry Bourgeois who first told me about LibraryThing! And if you are concerned that this Internet tool was too costly for our church budget, the cost was \$25 for our church's lifetime membership, paid for out of our book sale proceeds! Please use our library! There are many excellent titles!

1: Go to <http://www.librarything.com/catalog/stthomastp>

2: To search for a specific title, "tag" (subject), or author, go to the drop-down menu at the far left and select "All collections." Use the "Search this library" box on far right to search. (NOTE: NOT the Search site box above it!)

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All collections List Covers Tags Authors Style Member A B C D E Settings Search this library Search

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Example: To search for books by Emily Gardiner Neal, simply type "neal" in the **Search this library** box.

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Search: all: neal [x]

Title	Author	Dewey/Melvil	Collections	Tags	Date	Copies	Comments	Lending
Celebration of Healing	Neal, Emily Gardiner, 1911-1989	234.13 NEA	Healing	Spiritual healing	1992	1	Donated by Betsy Holloway	12 0
The Healing Power of Christ	Neal, Emily Gardiner, 1911-1989	615.852 NEA	Healing	Spiritual healing	1972	1	Donated by Nancy Storch	31 0
The Reluctant Healer : one woman's journey of faith	Neal, Emily Gardiner, 1911-1989	234.131 NEA	Healing	Christian biography--United States, Healers--United States--Biography	c1992	2		7 0

3: If you click on the column name -- Title, Author, Dewey, Collections, Tags (Subjects), all holdings within that column will be put in order alphabetically (or numerically in the case of the call number).

Example: To search in alphabetical order by Author:

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Member: [stthomastp](#)

Title	Author		Dewey/Melvil	Collections
Things Fall Apart	Achebe, Chinua, 1930-2013		FIC ACH	Adult Fiction
Harper's Bible Dictionary	Achtemeier, Paul J.		220.3 ACH	Bible, General
The Five People You Meet in Heaven	Albom, Mitch		FIC ALB	Adult Fiction

4: To search for books only in a specific collection (the divisions within our library), go to the drop-down menu on the left & click on the collection you would like to search.

Example: To search only in the Health and Family collection, click on it to view all those books.

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All collections List Covers Tags

- All collections
- Middle School Non-Fiction
- Health and Family
- General Reference
- Church Facilities/Planning
- Healing
- Stewardship/Ministries
- Death/Grief
- Old Testament
- Religion/Theology
- Young Children's Non-Fiction
- Middle School Fiction
- Young Children's Fiction
- Bible, General
- Adult Fiction
- Prayer/Meditation
- Episcopal/Anglican Church
- New Testament, Theology and Practice

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Health and Family List Covers Tags Authors

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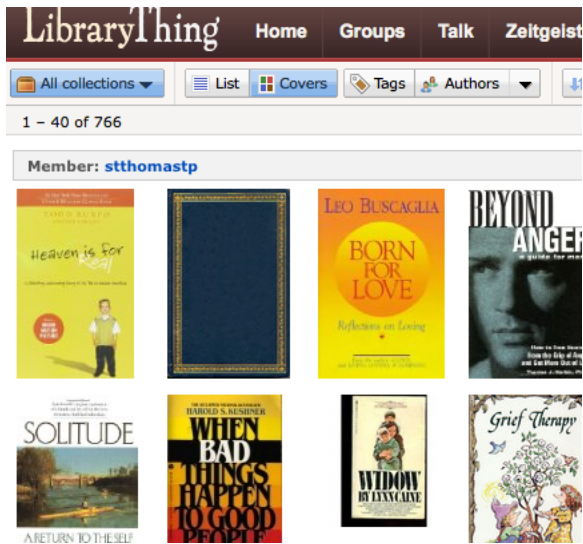
Tags Collections Delete books Language From where Miscellaneous

Tag(s)  Add

select all 29 books | select books on page | deselect all books | 0 books selected

Title	Author		Dewey/Me
Born for Love : Reflections on Loving	Buscaglia, Leo F., 1924-1998		152.41 BUS
Beyond Anger : A Guide for Men : How to Free Yourself from the Grip of Anger and Get More Out of Life	Harbin, Thomas J., 1954-		152.47 HAR

5: If you're a "picture person," you can look for books by their covers:



And you can see photos of many of the authors – and by clicking on an author's photo, you can see a list of books s/he has written:

